



289 Fair Street, Kingston, NY 12401  
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[www.rupco.org](http://www.rupco.org)

## **LANDLORD/TENANT STATEMENT**

This is to confirm that I, \_\_\_\_\_, am the legal landlord or landlord representative who rents \_\_\_\_\_.  
*House/Apartment Address*  
To \_\_\_\_\_, the amount of monthly rent is, \$ \_\_\_\_\_.  
*Tenants Name*

### **Complete FOR CURRENT RENTERS (back rent):**

- Is the rent paid up to date?  Yes or  No (please check one)  
 When was the last month rent was paid in full? \_\_\_\_\_  
 What is the total amount due? \$ \_\_\_\_\_. For which months? \_\_\_\_\_  
 Is eviction pending?  Yes  No (please check one) Will one month's payment stop eviction?  Yes  No?

### **Complete FOR FIRST MONTH RENT /SECURITY REQUESTS:**

- Do you receive partial payment from Social Services or Section 8 on behalf of the tenant?  Yes or  No  
(Please check one)

Please check the following that are INCLUDED in the rent:

- Heat  Cable  Hot Water  Water  Cooking Gas  Trash Collection  Electricity

If heat is NOT included, what type of heat is used? \_\_\_\_\_.

### **LANDLORD INFORMATION:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

LANDLORD SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_