



289 Fair Street, Kingston, NY 12401  
phone: 845.331.2140 • fax: 845.331.6217

[RUPCO.org](http://RUPCO.org)

## **EAP LANDLORD/TENANT STATEMENT**

This is to confirm that I, \_\_\_\_\_, am the legal landlord or landlord representative who rents \_\_\_\_\_.  
*House/Apartment Address*  
to \_\_\_\_\_, the amount of monthly rent is, \$ \_\_\_\_\_.  
*Tenants Name*

### **Complete FOR CURRENT RENTERS (back rent):**

- Is the rent paid up to date? Yes or No (please circle one)
- When was the last month rent was paid in full? \_\_\_\_\_
- What is the total amount due? \$ \_\_\_\_\_. For which months? \_\_\_\_\_.
- Is eviction pending? Yes or No (please circle one) Will one months payment stop eviction? Yes or No?

### **Complete FOR FIRST MONTH RENT /SECURITY REQUESTS:**

- Do you receive partial payment from Social Services or Section 8 on behalf of the tenant? Yes or No (Please circle one)

Please check the following that are INCLUDED in the rent:

- Heat    Cable    Hot Water    Water    Cooking Gas    Trash Collection    Electricity

If heat is NOT included, what type of heat is used? \_\_\_\_\_.

### **LANDLORD INFORMATION:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

LANDLORD SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**RETURN TO:** Kelsey Vargas, Program Services Supervisor  
RUPCO, 289 Fair Street, Kingston, NY 12401  
Fax: 845.331.6217 Attn: Kelsey Vargas